

# **1 FAM 330**

## **BUREAU OF INTERNATIONAL ORGANIZATION AFFAIRS (IO)**

*(CT:ORG-137; 03-22-2005)*  
*(Office of Origin: IO/EX/HR)*

## **1 FAM 331 ASSISTANT SECRETARY FOR INTERNATIONAL ORGANIZATION AFFAIRS**

### **1 FAM 331.1 Responsibilities**

*(TL:ORG-62; 01-31-1995)*

- a. Reports directly to the Under Secretary of State for Political Affairs (P).
- b. Provides guidance and support for U.S. participation in international organizations; peacekeeping and humanitarian operations; human rights; economic and social affairs; technical agencies; international development; and international conferences. Leads in the development, coordination, and implementation of U.S. multilateral policy. Formulates and implements U.S. policy toward international organizations with particular emphasis on those organizations which make up the United Nations (UN) system.
- c. Has responsibility for Department of State functions with respect to details and transfers of Federal employees to international organizations and accreditation of delegations to international organizations and conferences.
- d. Has substantive and coordinating responsibility for 1 FAM 330, Bureau of International Organization Affairs (IO).

### **1 FAM 331.2 Organization**

*(TL:ORG-62; 01-31-1995)*

An organization chart of IO is found as 1 FAM 331 Exhibit 331.2.

## **1 FAM 331.3 Authorities**

*(TL:ORG-91; 10-23-2000)*

The authorities are as follows:

- (1) The 22 U.S.C. 2651a and 2656, general authorities of the Secretary of State for the conduct of foreign relations and management of the Department;
- (2) United Nations Participation Act of 1945 (Pub. L. 79-264), as amended;
- (3) International Organizations Immunities Act (Pub. L. 79-291), as amended (22 U.S.C. 288 et seq.);
- (4) United Nations Environment Program Participation Act of 1973 (Pub. L. 93-188);
- (5) United Nations Peacekeeping Forces in the Middle East (Pub. L. 94-37), as amended;
- (6) National Defense Authorization Act, FY 1994 (Pub. L. 103-160);
- (7) Foreign Relations Authorization Act, FY 1994-95 (Pub. L. 102-236);
- (8) E.O. 10206 of January 19, 1951, concerning peaceful settlement of disputes;
- (9) Presidential Delegation of Authority to the Secretary of State, June 10, 1948, redelegated March 6, 1953, concerning authority to approve attendance at international conferences;
- (10) Foreign Assistance Act of 1961; sections 301, 621, and 636, as amended (22 U.S.C. 2221, 2381, and 2396); and
- (11) Other authorities, as appropriate.

## **1 FAM 332 PRINCIPAL OFFICERS**

### **1 FAM 332.1 Principal Deputy Assistant Secretary**

*(TL:ORG-62; 01-31-1995)*

- a. Performs the duties of the Assistant Secretary in the latter's absence. Has

responsibility of the Office of the Executive Director and such other duties as may be assigned by the Assistant Secretary.

b. See 1 FAM 113.

## **1 FAM 332.2 Deputy Assistant Secretary (2)**

*(TL:ORG-62; 01-31-1995)*

See 1 FAM 113.

## **1 FAM 333 OFFICE DIRECTORS**

### **1 FAM 333.1 Executive Director (IO/EX)**

*(TL:ORG-62; 01-31-1995)*

See 1 FAM 116.

### **1 FAM 333.2 Office of UN Political Affairs (IO/UNP)**

*(TL:ORG-77; 04-07-1999)*

Deals with political issues in the UN and other international organizations involving the Middle East, Africa, Latin America, Asia and the Pacific, and Europe, as well as arms control, international criminal tribunals, and outer-space issues. Has action responsibility for questions involving a variety of institutional issues, host-country relations, and U.S. dependent areas.

### **1 FAM 333.3 Office of Peacekeeping, Sanctions and Counter-terrorism (IO/PSC)**

*(CT:ORG-137; 03-22-2005)*

*Formulates and implements policy toward UN peacekeeping operations, UN sanctions, and UN counter-terrorism efforts. Manages the budgets of peacekeeping operations, provides guidance to the U.S. Mission to the UN on introduction, monitoring and termination of sanctions. Provides guidance to USUN on counter-terrorism issues. Responsible for oversight of these operations and policy coordination on these issues, with other U.S. Government agencies, other offices within the Department of State, the United Nations and its member governments, and regular reporting to and consultations with Congress.*

## **1 FAM 333.4 Office of Policy, Public, and Congressional Affairs (IO/PPC)**

*(TL:ORG-91; 10-23-2000)*

- a. Conducts systematic policy reviews on multilateral issues; develops and implements program planning for the Bureau and its missions regarding U.S. participation in international organizations; coordinates post reporting plans; monitors and analyzes the performance of UN member states in the UN system; coordinates preparation of press guidance; coordinates the Department's involvement in international athletic events; manages a comprehensive policy outreach effort with the U.S. public, press, and Congress on multilateral policy; and conducts research in UN documents.
- b. Coordinates the U.S. Government's implementation of the Tampere Convention on the Provision of Emergency Telecommunications and the Bureau's international disaster information management strategy and related programs.

### **1 FAM 333.4-1 Office of Public Diplomacy (IO/PPC/PD)**

*(TL:ORG-81; 01-01-1999)*

See 1 FAM 114.2-1.

## **1 FAM 333.5 Office of the UN System Administration (IO/S)**

*(TL:ORG-91; 10-23-2000)*

- a. Responsible for the formulation and implementation of U.S. policies regarding the broad range of administrative and/or management issues in operations of UN system agencies and, to a lesser extent, of other international organizations. This responsibility entails the monitoring of and participation in both the activities of international organizations and the internal U.S. Government budget and/or legislative process.
- b. Divided into three areas: the UN System Budgets Unit (IO/S/SB), responsible for budget and financial issues; the System Coordination Unit (IO/S/SC), responsible for personnel policies, practices, and emoluments along with institutional management and/or coordination and program evaluation issues; and the UN Employment Information and Assistance Unit (IO/S/EA), responsible for leading and coordinating U.S. Government efforts to promote increased representation of U.S. citizens on the staffs of UN agencies and other international organizations.

## **1 FAM 333.6 Office of International Conferences (IO/OIC)**

*(TL:ORG-62; 01-31-1995)*

- a. Manages U.S. participation in multilateral conferences, including the selection, accreditation and instruction of U.S. delegations. Obligates representational funds to certain U.S. delegations in furtherance of U.S. objectives. Manages administrative services and facilities for U.S. delegations to international conferences abroad, and for conferences hosted by the United States.
- b. More detailed information on the subject of international conferences may be found in 2 FAM.

## **1 FAM 333.7 Office of Social and Humanitarian Affairs (IO/SHA)**

*(TL:ORG-91; 10-23-2000)*

Coordinates U.S. participation in all of the UN bodies dealing with human rights, social affairs, and selected economic issues in the UN General Assembly Second and Third Committees, the UN Economic and Social Council (ECOSOC), the UN High Commission on Human Rights, the UN High Commission for Refugees, the UN Commission on Social Development, the UN Commission on the Status of Women, the UN Commission on Crime Prevention and Criminal Justice and others. Through these various international bodies, the office promotes U.S. policies in the areas of human rights; crime prevention; humanitarian relief and refugees; and youth, aging, disability, and women's affairs. SHA also takes the lead in promoting reform of the UN's human rights and social institutions, and in developing U.S. policy with regard to nongovernmental organizations (NGOs) in the UN system. This work requires extensive networking with other bureaus and agencies, and regular travel to UN conferences where officers have the opportunity to participate in multilateral negotiations.

## **1 FAM 333.8 Office of Technical Specialized Agencies (IO/T)**

*(TL:ORG-91; 10-23-2000)*

Responsible within the Department for the planning, coordination, and implementation of U.S. policy towards the technical specialized agencies and a number of other programs in the United Nations system. The office is the

principal point of contact with IO missions in Geneva (WHO, ILO, ITO, WIPO, WMO), Vienna (IAEA, CND), Montreal, Paris (UNESCO), and Nairobi (UNEP). IO/T is the lead office for the Commission on Sustainable Development (CSD). The office has lead responsibility for developing U.S. positions on all matters concerning the administration, structure, and foreign policy issues debated in those organizations, and coordinates or contributes to the preparation of positions on operational and/or technical matters. Members of the office work closely with other State Department bureaus and offices, other U.S. Government departments, private organizations, and Congress, as necessary, and serve on U.S. delegations to meetings of agencies for which they have responsibility. IO/T represents IO on issues dealing with science, ocean, and environment in the CSD, UNESCO, UNEP, and IRCC.

## **1 FAM 333.9 Office of Economic and Development Affairs (IO/EDA)**

*(TL:ORG-94; 11-30-2000)*

Formulates and implements U.S. policy on international economic and development issues within international organizations and the UN system, including the UN General Assembly, the Economic and Social Council, the UN Conference on Trade and Development (UNCTAD), the UN regional economic commissions, the UN Development Program, UNICEF, the Food and Agriculture Organization, and the World Food Bank. Evaluates programs and budgets for these and other organizations, prepares position papers, and participates on U.S. delegations to governing bodies and other meetings. Coordinates with other U.S. departments and agencies, including USAID, Treasury, USTR, Commerce, Agriculture, and Health and Human Services.

## **1 FAM 334 THROUGH 339 UNASSIGNED**

# **1 FAM 331 EXHIBIT 331.2**

## **BUREAU OF INTERNATIONAL ORGANIZATION AFFAIRS (IO)**

*(TL:ORG-91; 10-23-2000)*

